

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED NOVEMBER 2009**

<b>Meeting date: 11<sup>TH</sup> January 2010</b>			
<b>Inquiry into recycling</b>	To consider evidence in line with session two of the Board's inquiry		DP
<b>Integrated offender Management Inquiry</b>	To consider evidence in line with session one of the Board's inquiry.		
<b>Meeting date: 8<sup>th</sup> February 2010</b>			
<b>Inquiry into Recycling</b>	To consider evidence in line with session three of the Board's inquiry		DP
<b>Integrated offender Management Inquiry</b>	To consider evidence in line with sessions two and three of the Board's inquiry.		RP
<b>Asylum Seeker Case Resolution</b>	To receive an update report on the Asylum Seeker Case Resolution programme and progress against the Board's earlier recommendations.		B
<b>Procurement of Contracts in Housing</b>	To consider and agree the Board's final Statement following its review of the procurement of contacts in housing.		RP

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<b>Meeting date: 8<sup>TH</sup> March 2010</b>			
<b>Performance Management</b>	To consider Quarter 3 information for 2009/10 (Oct – Dec).	All Scrutiny Boards receive performance information on a quarterly basis.	PM
<b>Recommendation Tracking</b>	This item tracks progress with previous Scrutiny recommendations on a quarterly basis.		MSR
<b>EASEL Inquiry</b>	To consider and agree the Board's draft inquiry report		RP
<b>Worklessness</b>	To consider and agree the Board's final Statement following its review into Worklessness.		
<b>Meeting date: 19<sup>TH</sup> April 2010</b>			
<b>Annual Report</b>	To consider the Board's contribution to the Scrutiny Annual Report.		
<b>Inquiry into Recycling</b>	To consider and agree the Board's draft inquiry report.		DP
<b>Integrated offender Management Inquiry</b>	To consider and agree the Board's draft inquiry report.		

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<b>Unscheduled Items</b>			
<b>ALMO Management Review</b>	To review the current ALMO management arrangements.	This was a referral from the Executive Board Member for Neighbourhoods and Housing in June 2009. The Board has requested further clarification on the potential scope of this inquiry.	RFS
<b>Area Management Review</b>	To review the current Area Management functions, with particular focus on the role of Area Committees in Leeds.	This was a referral from the Executive Member for Neighbourhoods and Housing in June 2009. The Board agreed to include this in the work programme with a view to conducting a review later in the municipal year.	RFS
<b>Climate Change</b>	To conduct an Inquiry into Climate Change.	This was a referral from the Executive Member for Environmental Services in June 2009. In acknowledging the interest expressed by the City Development Scrutiny Board in this topic area, the Board agreed to keep this request in the work programme as unscheduled pending the decision of the City Development Scrutiny Board as to the scope of their inquiry.	RFS
<b>Future options for Council Housing</b>	To monitor developments in relation to future options for Council Housing.	This was a referral from the Central and Corporate Functions Scrutiny Board.	RFS

Key:

CCFA / RFS – Councillor call for action / request for scrutiny  
 RP – Review of existing policy  
 DP – Development of new policy  
 MSR – Monitoring scrutiny recommendations

B – Briefings (Including potential areas for scrutiny)  
 SC – Statutory consultation  
 CI – Call in  
 PM – Performance management

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<b>Working Groups</b>		
<b>Working group</b>	<b>Membership</b>	<b>Current position</b>
<b>Lettings</b>	Councillor Barry Anderson Councillor Ann Blackburn Councillor Graham Hyde Councillor Mohammed Rafique	<p>The working group met on 16<sup>th</sup> November 2009 in line with session 2 of this review. The purpose of this meeting was to get views from Leeds Housing Options, ALMOS/BITMO, ASBU and Police Community Safety on the following:</p> <ul style="list-style-type: none"> <li>• The benefits and limitations of Personal Housing Plans in the housing application and assessment process;</li> <li>• The type of information that should be included in Personal Housing Plans;</li> <li>• How information can be shared more effectively between the relevant partners with a view to developing an information sharing protocol.</li> </ul> <p>At the next session in December, the working group will be inviting tenant representatives from the ALMOs and Leeds Tenants Federation to share their views on the level of support given to customers during the bidding process and how Personal Housing Plans could be used as a tool during this process. It was also be discussing the benefits and limitations of Introductory Tenancies and Demoted Tenancies when managing tenancies.</p>
<b>Procurement of Contracts in Housing</b>	Councillor Barry Anderson Councillor Ann Blackburn Councillor Graham Hyde	<p>The working group held its final session on 24<sup>th</sup> October 2009. At this meeting, the working group discussed in more detail the contract management and monitoring arrangements currently in place within Environment and Neighbourhoods and any lessons learned from the previous Called In decision.</p> <p>The working group also explored links with other directorates, particularly Adult Social Care and Children’s Services, in terms</p>

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		<p>of developing a more joined up approach towards procuring and managing housing contracts for vulnerable clients.</p> <p>A draft Statement of the Board will be brought to the Board’s February meeting for consideration and agreement.</p>
<b>Worklessness</b>	<p>Councillor Barry Anderson                  Councillor Ann Blackburn                  Councillor Graham Hyde                  Councillor Josie Jarosz</p>	<p>The working group met on 17<sup>th</sup> November in line with session two of this review. Officers from Environment and Neighbourhoods, Economic Services and Jobcentre Plus attended this meeting to discuss the importance of pre-employment provision and how this feeds into the new Employment Leeds delivery model.</p> <p>A separate update report on this review is addressed as a separate item on the agenda.</p>
<b>Grounds Maintenance Contract 2011</b>	<p>Councillor Barry Anderson                  Councillor Ann Blackburn                  Councillor Ann Castle                  Councillor David Hollingsworth</p>	<p>The working group met again on 10<sup>th</sup> November 2009 with representatives from local Parish and Town Councils and officers from Environment and Neighbourhoods, the 3 ALMOs and Highways Services.</p> <p>The working group considered the feedback from the consultation with Area Committees regarding the future content of the grounds maintenance contract and also received the latest draft contract specification.</p> <p>At this stage, it was agreed that an interim Statement of the Board regarding the procurement of the new contract would be taken to the Board’s December meeting for agreement and forwarded to the Executive Board for consideration in January.</p>